

## **Wixom Library Friends First Quarter Meeting Minutes-January 24, 2017**

- Jane called the meeting to order at 11 AM. Twelve members in attendance. (List on file)
- Fourth Quarter 2016 Meeting Minutes were approved and are on file.
- Lorraine gave a summary of the Treasurer's Report. The balance as of 12/31/16 was \$4,890.07. An additional amount of \$133 will be deposited. (Treasurer's Report on file.)
- Spring Book Sale Assignments:
  - Jan asked for volunteers for the Spring Book Sale which is the week of May 1<sup>st</sup>:
    - Jane - Check Off Sheet
    - Andrea – poster
    - Melissa – publicity
    - Vara, Jane and Lorraine – put up signs on April 30<sup>th</sup>
    - Jane – signup sheet for workers
    - Organize/call volunteers for set up – Jane and Lorraine
    - Call other volunteer workers – Fran
    - Updated copies of membership list – Laurie
- 2017 Calendar dates were determined. Jane will send the calendar dates to the members.
- Andrea submitted the Director's Report. Requests included the Spring special programs for children, the Summer Reading program promotional items, and Staff T-Shirts. Total requests are \$1,300. Motion to approved requests was approved. (Report on File)
- The new Staff T-Shirts will also be purchased for active members of the Friends of the Library. Andrea will provide a signup sheet so members can indicate their size.
- Two complimentary tickets are available to Friends of the Wixom Library active members who would like to attend the Holocaust Reception on March 19<sup>th</sup>. Let Jane know if you are interested in these tickets.
- Social Activities:
  - Vance and Jan will host our summer picnic. Date to be determined.
  - Jane will host the Christmas luncheon. Date to be determined.
  - Ideas for other social activities such as going out to lunch were also discussed.
- The meeting adjourned at 12:05 PM.

Laurie Hellier, Secretary, January 24, 2017.